

## **Windows Mail Setup**

Before starting make sure that you have the following, if you don't have everything, contact technical support for any missing information:

- **Email Address** to add/make changes to
- **Username**(your full email address)
- **Password** (it is case sensitive!)

Please note that Windows is discontinuing Microsoft Mail and are migrating customers to Outlook. Because of that, we will not be providing instructions on how to set up Windows Mail.